

**ISMAIL NATIONAL MAHILA P.G.  
COLLEGE, MEERUT**

*Affiliated from Ch. Charan Singh University, Meerut  
NAAC Accredited A Grade College*



**ONLINE ANNUAL QUALITY  
ASSURANCE REPORT  
2016-2017**

Submitted to  
The Director,  
NAAC COUNCIL,  
P.O. BOX 1075, NAGARBHAVI,  
BANGALORE-560072 KARNATAKA, INDIA

By  
**Dr. SADHANA SAHAI**  
Principal  
ISMAIL NATIONAL MAHILA P.G. COLLEGE, MEERUT,  
UTTAR PRADESH

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## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

**Ismail National Mahila (P.G.) College, Meerut**

1.2 Address Line 1

**Budhana Gate, Meerut**

Address Line 2

**Meerut**

City/Town

**Meerut**

State

**Uttar Pradesh**

Pin Code

**250001**

Institution e-mail address

**inpgcollegemeerut@yahoo.com**

Contact Nos.

**0121-2420523**

Name of the Head of the Institution:

**Dr. Sadhana Sahai**

Tel. No. with STD Code:

**0121-4034272**

Mobile:

**09837039146**

Name of the IQAC Co-ordinator:

**Dr. Vandana Sharma**

Mobile:

**9412102305**

IQAC e-mail address:

**vin\_p5@rediffmail.com**

1.3 NAAC Track ID (For ex. MHCOGN 18879)

**UPCOGN13160**

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

**EC(SC)/10/A&A/53.2 dated 15-11-2015**

1.5 Website address:

**www.inpgcollege.org**

Web-link of the AQAR:

**www.inpgcollege.org/AQAR2016-17**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	77	2007	5 Years
2	2 <sup>nd</sup> Cycle	A	3.04	2015	5 Years
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :DD/MM/YYYY

**October, 2015**

1.8 AQAR for the year (for example 2010-11)

**2016 - 17**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ 2015-16 on dated 02/08/2016 \_\_\_\_\_ (DD/MM/YYYY)  
 ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing Totally  financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

**A Study Centre of Uttar Pradesh Rajarishi Tondon Open University,  
Allahabad**

1.12 Name of the Affiliating University (for the Colleges)

**Ch. Charan Singh University,  
Meerut**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

**NA**

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text" value="YES"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="04"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>		
2.3 No. of students	<input type="text" value="01"/>		
2.4 No. of Management representatives	<input type="text" value="01"/>		
2.5 No. of Alumni	<input type="text" value="01"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>		
2.8 No. of other External Experts	<input type="text" value="01"/>		
2.9 Total No. of members	<input type="text" value="12"/>		
2.10 No. of IQAC meetings held	<input type="text" value="04"/>		
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="04"/>	Faculty <input type="text" value="01"/>
	Non-Teaching Staff	<input type="text" value="01"/>	Students <input type="text" value="01"/>
	Alumni	<input type="text" value="01"/>	Others <input type="text" value="01"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. IQAC encourages faculty members to participate in seminar, workshops, refresher course, etc.
2. IQAC motivates the students to participate in extracurricular activities, in addition to secure top ranks in the University Merit.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Organization of inter and intra institutional workshops, seminars, and symposium	The College and the IQAC have organised workshops, seminars and symposium in various departments.
Reciprocal, lifelong relationships with our old students	The College strengthens and enhances its ties with its old students by holding alumni meets to discuss and enhance wholesome education and development. Alumni actively contributed in the development of the College through lectures, and other engagements. The experiences they shared with current students helped in motivation too.
Promote extension activities	The College through NSS and Eco club focuses on environmental care and concern.
Minimizing environmental degradation	<ul style="list-style-type: none"> <li>• Waste material recycling drive and Tree Plantation.</li> <li>• Awareness about solar power and other alternative means.</li> <li>• Regular interaction to generate awareness about civic hygiene.</li> </ul>
Enabling better participation from the differently-abled	Ramps and lift facility have been provided in college campus.

\* Academic Calendar of the year 2016-17 has been attached.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

1. The Management encourages teachers to update their knowledge, and sanctions duty leave for such endeavours.
2. The management stressed upon the departments to organize seminars, guest lecturers, and workshops.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of Existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	08	-	-	-
PG	02	-	-	-
UG	04	-	03	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total				
Interdisciplinary		-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11 (subjects) 02 (Prog. Arts & Comm.) PG
Trimester	-
Annual	04 (Prog.- Arts, Comm., Science & B.Ed.) UG

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI) NA

\*Please provide an analysis of the feedback in the Annexure SEE "Annexure 2"

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	03	11	01	

2.2 No. of permanent faculty with Ph.D.

**14**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	14	-	-		1 Principal	-	-	-	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	27
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	22	
Presented papers	5	22	
Resource Persons		5	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Healthy interaction between students and faculty by encouraging them to be participative for their own evolution.
- Wi-Fi enabled campus for knowledge enhancement through access to internet technology.
- Overhead projectors provided to every Department
- In addition to regular conventional black board teaching, presentations /videos are regularly being used.
- Power Point Presentations by the Students
- Exhibitions by the students
- Well-equipped Language and computer lab
- Guest lectures by eminent personalities on diverse topics

2.7 Total No. of actual teaching days during this academic year

**180**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Mid Term Test for UG Students**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

<b>04</b>	-	-
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2.10 Average percentage of attendance of students

<b>75</b>
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA-III	438	0	5.02	58.68	30.59	94.29%
BCOM-III	119	0	17.65	73.95	6.72	98.3%
B.Sc-III	75	0	40	60	0	100%
MCOM-II	50	66	100		-	100%
MA-II						
D&P	16	68.75	100	0	0	100%
ECONOMICS	31	35.48	100	0	0	100%
ENGLISH	28	3.57	35.71	50	10.71	96.42%
HINDI	25	-	36	52	12	100%
MUSIC	05	80	100	-	-	100%
POL. SC.	29	-	44.83	55.17	-	100%
PSYCHOLOGY	08	25	87.5	12.5	-	100%
SANSKRIT	09	22.22	100	0	0	100%
SOCIOLOGY	25	0	32	64	0	96%
URDU	30	0	53.33	46.67	0	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- (i) IQAC monitors and evaluates through feedbacks and takes corrective actions for new reforms to enhance the quality of learning and teaching process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	20
Others (Training)	Online PG diploma in Clinical Hypnosis by one faculty member

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	05	02	16
Technical Staff	07	06	-	08

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- (i) IQAC motivates teachers to publish research papers, research journals and books of high quality.  
(ii) Encourages teachers to register candidates for Ph.D. Programmes to enhance academic climate of the college.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	02	-
Non-Peer Review Journals	-	07	-
e-Journals	-	-	-
Conference proceedings	1	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (PDF) <i>(other than compulsory by the University)</i>	02(5 years ) 01(2 years)	UGC ICSSR	-	-
Any other(Specify) Rajiv Gandhi fellowship	02	UGC	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST    
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences/workshops organized by the Institution

Level	International	National	State	University	College
Number		03=seminar 01=workshop 01=Symposium			
Sponsoring agencies		ICSSR and UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NO
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
		-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

**08**

**21**

3.19 No. of Ph.D. awarded by faculty from the Institution

**03**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF **01**      SRF **01**      Project Fellows **-**      Any other **03(PDF)**

3.21 No. of students Participated in NSS events:

University level **300 (3 Units)**      State level **-**  
 National level **-**      International level **-**

3.22 No. of students participated in NCC events: **NIL**

University level **-**      State level **-**  
 National level **-**      International level **-**

3.23 No. of Awards won in NSS:

**NIL**

University level **-**      State level **-**  
 National level **-**      International level **-**

3.24 No. of Awards won in NCC:

**NIL**

University level **-**      State level **-**  
 National level **-**      International level **-**

3.25 No. of Extension activities organized

University forum **-**      College forum **11**  
 NCC **-**      NSS **✓**      Any other **-**

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness programme on “Cleanliness” conducted by the NSS volunteers at a local Orphanage.
- Awareness programme on “Communal Harmony” was organised during the year.
- Students and Faculty members of Drawing department, in collaboration with a NGO( “Mera Sahar Meri Pahal”), have participated in longest painting competition.
- Blood donation awareness Programme by the NSS Volunteers
- Global warming awareness programme .
- Lecture, Poster, Nukkad Natak and Rally for Voter awareness
- AIDS awareness Rally
- Poetry Competition on Beti Bachao Beti Padhao
- Traffic Control awareness campaign and Rally
- Lecture Series on Herbal Medication
- Celebration of Earth Day

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1782.48 Sq. mts	-	-	
Class rooms	27	-	College	27
Laboratories	22	-	College	22
Seminar Halls	01	-	-	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-		
Value of the equipment purchased during the year (Rs. in Lakhs)	-	2.77		-
Others	Principal-01 Admin. – 10 Hall – 01 Store – 07 Library – 01 Deptt. Room – 17 Gym- 01	-	College	

#### 4.2 Computerization of administration and library

**Fully Computerized.**

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24145	3107513	424	1,15,036	24569	3222549
Reference Books	18075	13,92,348	69		18144	13,92,348
e-Books	Through INFLIBNET					
Journals	1138	2,64,663	15	5150	1153	2,69,813
e-Journals	Through INFLIBNET					
Digital Database	-	-	-	-	-	-
CD & Video	40 (CD)	-	5	-	45 (CD)	-
Others (specify)	-	-	-	-	-	-



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet Connection	Browsing Centres	Language Lab	Office	Departments	Others
Existing	85	30	03	Wi-Fi Campus	30	09	16	×
Added	03	-	-	-	-	-	01	02
Total	88	30	03	Wi-Fi	30	09	17	02

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Certificate Courses for students in Computer Lab
2. Workshop in Language Lab for students.

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	<b>1,96,545</b>
ii) Campus Infrastructure and facilities	<b>21,16,081</b>
iii) Equipments	2,77,682
iv) Others	2,93,679
Total :	<b>28,83,987</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. IQAC focuses on making information relevant accurate, accessible, and timely for the students. During the commencement of academic session a helpdesk guides the students about the admission guidelines, criteria, procedure and other formalities. College prospectus gives information about the facilities like gymnasium, medical, etc.

#### 5.2 Efforts made by the institution for tracking the progression

- Midterm Test
- Monthly Assignments
- Quiz
- Feedback

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2164	490	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
NA	

Women

No	%
NA	

Last Year							This Year						
General	SC	ST	OBC	Physically Challenged	Minority	Total	General	SC	ST	OBC	Physically Challenged	Minority	Total
465	486	×	1294	×	513	2758	444	428	×	1302	×	480	2654

Demand ratio 1:6.5

Dropout % : 5%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

**Books are issued to students for competitive exams such as IAS, PCS, Banking, NET**

No. of students beneficiaries

200

### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

### 5.6 Details of student counselling and career guidance

1. Interactive sessions of students with Director of professional institution dedicated to explore the coaching possibilities for various competitive examinations, and to make them aware about various vocational opportunities available for them.
2. Personality Development session  
Around 250 students benefited out of this.

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

### 5.8 Details of gender sensitization programmes

1. Mahila kavetri Sammelan
2. Guest Lecture on Girl Child
3. Rally on Save daughter
4. A symposium on Save girl child

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution (poor fund)	05	4900
Financial support from government	1033	82,36,176
Financial support from other sources (student welfare)	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Nil

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### Vision:

To impart knowledge, skills, along with enterprising and innovative aptitude in the students so that they meet global heights in educational , social , cultural and economic spheres

##### Mission

Enlightenment of the students with traditional curricular and co-curricular activities along with the recent systems of changing world to meet global competitions. Thus the culture of ‘one for all, all for one’ is inculcated.

The objectives of the college are:

- Inculcation of ethical standards in knowledge in learning and life.
- Enhancement of efficient and effective commitment to teaching, learning and the assessment of educational outcomes.
- The practice and reflection of supportive and conducive ethos for teaching and learning.
- Increase the involvement in curricular, co-curricular and extra- curricular activities to broaden the specification or commitment to work and to society, as well as to the democratic perception and overall diversities.
- To provide with relevant and engaging ICT vocational activities as per global demands in accompaniment with the practice of communication skill, and ‘earn while you learn’.

#### 6.2 Does the Institution have a Management Information System: Yes

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Several faculty members are involved in course restructuring and revision committees constituted by the CCS University.
- Computer Lab and Language Lab conducts courses for UG and PG students.
- Examination committee ensures smooth conduct of examinations.
- A good number of faculty members frame questions papers and evaluate examination scripts

##### 6.3.2 Teaching and Learning

- Interactive learning
- Student centric learning
- College encourages the faculty to attend refresher & orientation courses and attend workshops
- Freedom to faculty members to adopt and innovate teaching methodologies
- Eminent Scholars from diverse academic fields are invited for guest lectures and speaker sessions.

### 6.3.3 Examination and Evaluation

The examination and evaluation structure are governed by the CCS University guidelines. The College attempts to improve the effectiveness of the internal assessment. Faculty members are encouraged to assess students through multiple evaluation methods such as Surprise test , Midterm evaluation(U.G), class presentations, written examination, and group discussion, etc.

### 6.3.4 Research and Development

- Teachers are motivated to undertake research and publish paper in qualitative research publication
- The College is linked to the INFLIBNET, UGC which broaden the knowledge and research resources available to faculty.
- College provides support for research and development, like sanctioning duty leaves, encouraging faculty to interact with faculty from other institutions,etc .

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Wi-Fi facilities are available to students and teachers
- Library has been updated with current updated reading material
- Repair and replacement of equipment and gadgets is assessed periodically to keep the resources in functional state.

### 6.3.6 Human Resource Management

- 'Team Spirit' is nurtured as the basic precept of administration.
- Staff, teaching and non-teaching members are encouraged to accept responsibilities beyond their usual duties, whenever situation demands so.
- Celebration of Festivals

### 6.3.7 Faculty and Staff recruitment

- College calculates Faculty workload before the start of the academic year, and temporary Staff Members and Faculty is recruited as per requirement.

### 6.3.8 Industry Interaction / Collaboration

- The college has collaboration with ICSSR, UGC for organizing conferences seminars and workshops for the benefit of the students.
- We collaborate with Media, NGO's and Administration for extension activities.

### 6.3.9 Admission of Students

- The admission committees are apprised of the admission process before the start of admission. Admission related queries are also answered through telephone calls and emails.
- Admission Help-desks are set-up to help prospective candidates. Help-desk also facilitates students in filling up the forms. Timely redressal of admission or fees related grievances is being ensured.

### 6.4 Welfare schemes for

Teaching	(i) Teacher Welfare Fund (ii) Group Insurance (Group LIC) Coverage
Non-Teaching	(i) Group Insurance (Group LIC) Coverage (ii) Welfare fund for non-teaching
Students	(i) Poor Fund (ii) Scholarships

### 6.5 Total corpus fund generated

**nil**

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no	-	YES	IQAC
Administrative	no		YES	Management Committee

6.8 Does the University/Autonomous College declare results within 30 days?    NA

For UG Programmes    Yes    No       

For PG Programmes    Yes    No       

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

Periodical Meets.

This year our alumni organized a free dental check-up camp for students and faculty

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher Meets
- Parents are encouraged to provide feedback, which helps the institution for improvement in various aspects.

6.13 Development programmes for support staff

- Skill development as computer training
- Training of MIS
- Assist individual development

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco club facilitates eco- friendly campus.
- NSS volunteers helped the administration to keep the campus clean and green.
- Energy conservation: Solar cooking facility in home science department.
- Plantation drives through NSS



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Research oriented activities were organized.
- Interactive teaching methods were adopted.
- Guest Lectures were organized to enhance the broad outlook about the subject.
- Extension activities were organised to sensitise the students on social issues.
- Encouraged participation of our students in the Guinness record painting event

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- The College and the IQAC have organised Seminars, workshops on various aspects.
- The College strengthens and enhances its ties with its old students by holding alumni meets to discuss and enhance wholesome education and development.
- Alumni actively contributed in the development of the College through guest lectures, and other engagements.
- The College through NSS and Eco club focuses on environmental care and concerns.
- Environmental protection is enhanced through waste material recycling drive and tree plantation. Awareness about solar power
- Ramps and lift facility in college campus for differently-abled students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Promotion of Computer Education
- Value Education

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii) SEE Annexure 3*

7.4 Contribution to environmental awareness / protection

- Lecture delivered on Water Conservation, Remove polythene bags etc
- Our NSS Units, Eco Clubs have organized many programmes on environmental awareness
- World environment day 5<sup>th</sup> June was celebrated by the Eco Club

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength:

- (i) Faculty empowerment has translated well into more effective teaching.
- (ii) Curricular planning and practising is measures upto the mark.
- (iii) The organization of activity such as Seminars, Workshops and Skill Development programmes.
- (iv) Student progression reaches upto national level;
- (v) More and more efforts in the line of digitalization and computerization in college facilitates for one and all.

Weaknesses:

- (i) With regard to some weak students in communication skills, departments face difficulties.

Opportunities:

- (i) The college has a good demand ratio at UG/PG/Research level; and,
- (ii) Above facilities and the college ethos enable to nurture studies/job oriented attitude in students.

Threat:

- (i) Some shortcomings in inculcating certain global standards.
- (ii) Inability to empower all the students vocationally for their employment generation.

8. Plans of institution for next year

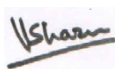
To Promote International Seminars / Workshops

To organize life skill promotion programmes

To enhance ICT facilities for Students

Name Dr. Vandana Sharma

Name Dr. Sadhana Sahai (Principal)



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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**Academic Calendar 2016-17**

June 2016	UG Online Registration
6 <sup>th</sup> July 16	UG College Admission Commencement
22 July	Commencement of the Academic Session
Aug 2016	Commencement of UG Teaching
AUG 2016	Commencement of I and III Sem
30 <sup>th</sup> Oct -2 <sup>nd</sup> Nov 2016	Deepawali Break
12 Nov 2016	Founder's Day
17 Nov 2016	Student Union Election
NOV 2016	Schedule First Internal Exam of PG I & III Sem
DEC 2016	Schedule Second Internal Exam of PG I & III Sem
23 <sup>rd</sup> Dec-6 <sup>th</sup> Jan 17	Winter Break
Jan 17	PG I and III Sem External Exam
March 17	UG Annual Examination
March 17	Schedule of First Internal Exam of PG- II & IV Sem
April 17	Schedule of Second Internal exam of PG Semester II & IV
1 june17-22 July17	Summer Break
June 17	PG II and IV Sem External Exam

## Analysis of Feedback

The College takes feedback from constituent units of the College viz. the students, parents, alumni. The College employs a systematic feedback mechanism to ensure its effectiveness. The feedback is taken at the Departmental level. The mode of feedback is manual.

Various feedback pro-forma have been given to the departments and Old student committee, and at the end of academic session these feedback Performa are opened and the feedback so received is duly recorded. The analysis of such feedback is done on an institutional level, and in case of any grievance the appropriate department is asked to take remedial action.

### *Best Practice I*

#### Promotion of Computer Education

Today a life without Computers is unimaginable. This underlines the importance of Computer Knowledge. Acknowledging the importance of digital literacy, the College provides Computer classes to its students on regular basis, in its well-equipped Computer Laboratory. Catering to their needs, students of different streams are provided basic computer course of three months, involving all techniques of computer. Along with the theory classes, they perform the practical on the completion of which certificate is provided to them.

In addition to the basic computer certification course, the college provides syllabus oriented classes to the students of UG & PG of every stream, along with the B.Ed trainee students. These classes incorporate tutorials related to M.S. Word, Excel, Power Point, Linux, Coral designing and many more. Extending our trivial contribution towards encouragement to "Digital India Mission" of our Prime Minister, the college provides necessary practical information of computer and Internet to the students. It involves exercises related to digital payment, operation of On-line banking, On-line Voter Registration, Online filling of forms, Scholarship registration, Online bookings and many more which aids in making their life-experience safe and easy. Thus the College contributes untiringly not only in its mission to encourage and uphold women education but also in making up of digitally award women. With reference to the above mentioned curricula the computer lab organizes workshops for the students who are examined by taking exams at the end of the session. Also feedback from the students prepares a solid platform for further activities and meet the challenges.

## *Best Practice II*

### *Value Education*

Ismail National Mahila P.G. College respects and promotes great diversity of faith according to the ethos of Unity in Diversity of India. The college observes and promotes diversity of all religious beliefs in all its major events, along with the day-to-day routine performances which involves the students. The college upholds communal harmony which reflects not only in the multi-religious and multi cultural identity students belonging from all religious beliefs but also in the observance of recitation of excerpts from each and ever religious texts at every occasion of importance.

The college fosters patriotism and communal harmony. Right from its genesis, this college firmly establishes and assimilates values of National Integration and Women empowerment. This college stand distinguished and attracting confidence and trust of the people which is reflected in the high rate of admission of girls from all communities. Our college envisions and aspires to be true to the hopes of the people not only in imparting quality education but moral values to its students. For us, promotion of National Sentiment will always be the first priority.